

**Meadow Lake Airport  
Board of Directors Meeting Minutes  
February 12, 2008**

→ **The Meeting was called to order at 3:10 PM**

→ **Members in attendance:**

Jack Dhooghe  
Richard Martin  
Lee Wolford  
Jean Jenkins  
Mike Easley  
Verlin Schauer  
David Elliott

Also in attendance: Victoria Swanson, MLAA Attorney

→ **Meeting Minutes**

The minutes of the January meeting were read

Motion to approve: Verlin Schauer, Seconded by Richard Martin, Approved 7/0

→ **Special report by Alan Von Elfeldt:**

FAA proposes to move Pueblo Approach Control to Denver with no approach control at Pueblo. Lee Wolford made a Motion that a letter be drafted and sent to our Senators and Representatives opposing the proposed change, seconded by Jean Jenkins, Approved 7/0

→ **Treasurer Report - Lee Wolford:**

Monthly bills all paid to the 10th of February

MLAA budget has been completed – a copy was given to all board members present and letters will be going out to all members with a copy of the budget and the member's association dues and votes for 2008.

**Members in Good Standing:** Lee Wolford, Treasurer listed the names of those members not in good standing. A letter will be mailed advising those members of their delinquent status and asking them if they have paid their dues to please provide proof that they have paid. If they do not provide proof they have paid all past dues they will be sent a letter asking them to remit past due amount plus all late charges. Then if the dues are not received it will be turned over to Victoria Swanson, MLAA Attorney for further action. Late fees will be assessed per the By-Laws. Richard Martin made a motion for Gary Curry's late fees to be waived Seconded by David Elliott. Approved 7/0

Mike Easley asked about MLAA's financial share of the runway project scheduled to begin in 2012. How much money do we need to have set aside when the project begins? Lee Wolford had gotten the figure of \$184,211 from FAA & CDOT for our share of the 2012 runway project. Mike Easley asked if there is currently a plan to set aside a fixed amount per year so these funds are available to meet MLAA's portion of the project when it commences.

Options for the funding discussed: David Elliott suggested we use our Fuel tax fund for the AWOS, \$26,000 and put the amount budgeted for the AWOS aside for the 2012 runway project. Verlin Schauer listed 2 options – borrowing against the land, and/or a lease option. Lee Wolford pointed out that we have Grants pending and a balance in the money market that would be possible options to help fund MLAA's share of the 2012 runway project.

Motion to approve treasurers report was made by Richard Martin, Seconded by David Elliott, Approved 7/0

→ **Equipment Report - Richard Martin:**

Other than batteries continuing to be a problem everything is in working order.

Richard Martin thanked John Lingwall for maintaining the Super Unicom and providing radio's for the maintenance equipment to improve safety when the equipment is on the runway and taxiways.

The radio controlled lighting went out earlier in the month – Richard Martin and an electrician had it back in working order the same day it was reported as being out.

→ **ACC Report – Richard Martin:**

There have been no contacts.

→ **Presidents Report - Jack Dhooghe:**

There is a problem with a trailer on the property owned by Justin and Russell Day blocking the taxiway – Lee Wolford is going to talk to them regarding the problem.

Proposed Bylaw change: Victoria Swanson, Attorney for MLAA stressed that the FAA is concerned that the bylaws of Meadow Lake Airport are not what the FAA would like them to be and the FAA continually address this issue with ADG. Victoria Swanson, Attorney for MLAA revised the Bylaws about 3 years ago and the proposed revision was circulated at that time with no action taken. Jack Dhooghe, MLAA President wants to redistribute the proposed bylaws to the board, and have a special board meeting to discuss the changes in the bylaws before they are presented to the membership. There would then be 1 or 2 open meetings held with Victoria Swanson, Attorney for MLAA and representatives of CDOT & FAA to allow MLAA membership to attend and address their questions and concerns.

Richard Martin requested an executive meeting be held after the board meeting.

→ **Committee Reports:**

**Old Business**

Ron Lee reported that the signage is paid for but he doesn't have it yet. Ron asked for information on locating lines before digging to install the signs.

Verlin Schauer confirmed that we now have 3 10,000 gallon tanks available – 30,000 gallon of water which meets the requirements of Falcon Fire Department for Meadow Lake Airport. It will cost approximately \$2,000 to plumb the tanks and give the fire department access. Verlin Schauer suggested one be located on west side of runway and 2 located on the east side of the runway and that we apply for \$7,000 in grant money for the purpose of moving and plumbing the tanks and moving the fill dirt to refill the holes where the tanks are being removed. The fill dirt would be from the holes dug at MLA for the tanks and hauled to the removal sites. The airport will commit \$5,000 of airport funds for project. Richard Martin suggested we ask developers and land owners to support and help fund the project-to be handled in a cooperative manner similar to what was done on Taxiway E in 2007. Richard will discuss obtaining the 3<sup>rd</sup> tank from the Falcon Fire Department at their next meeting.

Verlin Schauer made a motion that the MLAA & BOD start the paperwork for the process of retrieving the 2 water tanks from Black Forest and bring them to MLA – cost \$3,000. Second: Lee Wolford Approved 7/0

Verlin Schauer asked for a letter to Black Forest Fire Protection District and The Falcon Fire Department asking for the tanks.

David Elliott reported on the roadway striping- he has the machine and paint and is waiting for warmer temperature.

David Elliott reported that the bulletin board for Cessna Drive is in the hangar at his house –again he is waiting for warmer temperature to reinstall.

David Elliott reported on Postal Enumeration –Jim Patton has volunteered to assist David Elliott with setting up the enumeration. Different option to give every hangar an address were discussed – no decision was made on exactly how it will be done

Ron Lee addressed Crack Repair – there is definite deterioration – CDOT comes down and inspects – if they determine we need repair they brings in their machines and do repair as needed..

Ron Lee on NOTAM's: At the January meeting it was decided to file a Notam if there is equipment on the runway.

Lee Wolford suggested we have a list of people who are responsible for calling in Notams when needed.

Ron Lee: ADS-B Out NPRM – Proposed change by FAA to mandate avionics that will translate GPS - WAAS position (similar to a transponder) – 3 weeks to submit comments to FAA – approximate cost: \$17,000 per airplane

→ **New Business**

Loyd Remus and Jean Jenkins made application for taxiway access on the east side of their property.

Ray Siebring made application for taxiway access on the east side of his property.

Lee Wolford made a motion that the board accept the applications and it will be put on the ballot for the 2008 annual meeting/election. Seconded by Mike Easley.                      Approved: 7/0

→ **Motion to adjourn:**                      Jean Jenkins made a Motion to adjourn the meeting, it was second by Lee Wolford  
Approved (7/0)

Jean Jenkins  
MLAA Secretary

# Meadow Lake Airport Association

1 Cessna Drive  
Peyton, CO 80831

11 February 2008

## Treasurer's 2008 Budget

1. Electric (MVE)	4,100.00
2. Propane	960.00
3. Equipment Maintenance	8,000.00
4. Legal Services (Victoria Swanson)	2,500.00
5. Accounting/Bookkeeping	7,500.00
6. Taxiway Re-paving	10,000.00
7. Consultant (George Brewer)	800.00
8. Environmental Assessment (Split 2008/2009)	3,289.00
9. AWOS	26,000.00
10. Beacon Replacement	2,000.00
11. Business Plan w/Clients (2008 thru 2009) (ADG)	15,000.00
12. Miscellaneous	5,000.00
<b>Total</b>	<b><u>85,149.00</u></b>

<b>Total maximum revenue possible</b>	<b>88,388.05</b>
<b>Total expected revenue</b>	<b>≈85,000.00</b>

## NOTES:

In addition to the expenses listed above, we should remember that with the pending construction of a new runway commencing in about 2012, we will need to have matching funds available in the neighborhood of \$184,211.00.

The funding for the complete business plan will most likely come from CDOT 80/20 grants. However, it is incumbent upon MLAA to start the business planning cycle to display our willingness to promulgate this upgrade of our airport. Both the FAA and CDOT have expressed their desire that this process get started in the very near future.

We will receive grants for the AWOS and the Beacon replacement in the ratio of 80/20. Since there is “found” money for 2008, both these projects have a good chance of being funded this year and we must be ready to respond with our portion of the cost.

Please note that there is a Land Reimbursement payment of \$13,158.00 that I have been advised will most likely be made this year. This payment will come from a “sponsor match portion” of tract one of 2.1071 acres @ 6244.00 per acre and therefore we will not have to disburse funds for this payment.

Revenue projections are based on 2007 El Paso County tax assessments. Our dues are based on 25% of those assessments.