

# Meadow Lake Airport Association

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## MLAA Board of Directors Meeting Minutes July 08, 2008

Present were board members Dave Elliott, Jamie Johnston, Joe Kuberka, Ron Lee, Richard Martin, Verlin Schauer, and Mark Shook.

The meeting was called to order at 6:01pm by President Dave Elliott.

President Dave Elliott gave an outline of organization and passed out a copy to each board member.

The minutes of the June 10th board meeting were presented, discussed, revised and approved by a vote of 7-0. Motion by Martin 2<sup>nd</sup> by Schauer.

Verlin then gave an abbreviated treasurers report. A list of members who are not current in dues will be presented at the next meeting. Dave is working with the accountant to get this up to date. A resolution was read to approve Dave Elliott and Verlin Schauer as authorized to obtain financial information for any and all financial institutions that have had dealings with the association Motion approved 7-0. Dave and Verlin are working with our CPA to straighten out our finances. The abbreviated treasurer's report was approved as presented.

Jamie Johnston reminded the board that at the June meeting, President Elliott proposed a special election to reconsider the alternative by-laws that came very close to passing. Wednesday August 27<sup>th</sup> is the target date for the special election. Jamie Johnston suggested we keep it to only a few items with a separate vote individually on each item. It was suggested the alternatives offered in May should be offered again as is with very minor changes. Jamie asked if we could have FAA or C/DOT, "give us a one liner" letter of written guidance of what they want to see.

President Elliott reviewed the meeting with ADG, C/DOT and the FAA on the CIP, and the business plan. Dave laid out the alternatives for where we might put a fuel farm and 24 hour self service fuel station, plus a maintenance facility. One alternative is at the end of Cessna Drive on the South side of the Crosswind Rwy, another alternative is Tearing off the old restaurant, save the current hangar, and add a new maintenance facility, and place the fuel farm south of the new buildings on a new B-2 turnoff intersection. Jamie Johnston stated that the 5 acres and hangar she and her husband own are no longer needed by them for their business, and that may be back on the table if the association is interested, and FAA and C/DOT approves. President Elliott said he would ask and let them know it may be on the table. No vote was taken, but all board members were interested in hearing the details and were generally favorable to the proposal.

Jamie presented an offer to sell the Classic fuel business, tanks, and fuel to the association. The Johnson's are willing to take a dues credit in lieu of cash, so there is no cash out of this years budget. President Elliott expressed the general philosophy of not putting the association in the position of being in competition with our members. The fuel idea is an exception that we may want to consider.

Jamie and Mark met with Sunset Metro District today. They are requesting the airports approval of their filing of modification to the water rights under the land we purchased from them. Their filing will effect all the land they still own, plus the land they sold off their original filing. They are saying it will benefit the airport, because the water rights would then be a transferable water right allowing the delivery of water off our property on those few selected acres. Mark and Jamie recommend having our attorney review their proposal before we take any action. They will send a written proposal to us.

Communications- Jamie Johnston talked about the survey we would like to make of the membership on the direction the members want to see MLA go in. The survey was approved by unanimous consent. Jamie gave a recap of the business plan workshop the board had with Jim Sirhall of ADG. The not to exceed \$125,000.00 price tag not only included the business plan itself, but also some marketing to bring more business to MLA. Our share is not due until one year from now. Richard asked about the monthly status report ADG was to provide. Ron asked for a business plan re-scope. Ron feels the scope the previous board approved was too large. Ron expresses concerns about non aviation uses that may be considered. The motion died for the lack of a second. Discussion, Verlin expressed that it would be wrong to overturn a contract the previous years board had approved. A general vote of confidence for ADG's current scope was expressed by the majority of board members. Ron made a second motion that ADG considers other alternatives other than a new runway in 2014. The motion died for lack of a second.

Ron made an extensive facilities report (attached) noting runway lights had increased from 60% to around 90% operational since June.

Ron made a motion we repaint the Runway 15/33 numbers NTE \$1,300.00 for materials. Mark Shook seconded the motion. Approved 7-0. The segmented circle painting previously approved was completed on 22 June. We would like to thank Dave Petri for power washing the area. Anthony Sweet (Blue Sky Aviation) saved the Airport over \$600.00 by doing some machining that allowed us to reuse some old runway light fixtures instead of replacing the whole assembly. Ron made a motion we add an electric security gate to the north end of Cessna Drive. It was approved to ask the question on the survey of the members.

Paving bids were discussed. \$2396.00 to patch the ramp in front of the MLAA hangar. \$4337.00 to add a B-2 turnoff. \$66,142.00 to pave the balance of the crosswind runway from where the pavement currently ends, eastward to the Airport property line. Dave added a bid to complete the Cessna drive drainage ditch to the north from E to north of D including adding a bridge at the E/W systems road on airport property and a concrete swale at D, would be approximately \$24,000.00. Dave wants to wait until after the budget meeting to approve any new spending..

Richard gave a vehicles report. The purchase of a used fuel tank was approved up to \$1000.00 including new pumps and hook up. \$5679.00 was approved for the purchase of a new rotating beacon, subject to state reimbursement. 7-0. Dave made a motion to approve the state grant for the beacon and the business plan. Approved 6 in favor 0 opposed 1 abstained. Ron made the motion to approve up to \$12,000.00 for a runway/taxiway sweeper subject to funds being available, Unit not to be purchased until after the August budget workshop. Approved 7-0. Mark made a motion to get a bid and have a presentation to a future date, and see if C/DOT will fund security cameras. Dave will ask if it can be added to the CIP. Verlin was approved to have the fire extinguishers serviced by Acme fire safety. Mark Shook made a motion to approve up to \$200.00 to re-certify all our fire extinguishers. Joe Kuberka second. Approved 7-0.

Dave Elliott asked if we wanted to talk to or interview any more attorneys. Brad Miller deals with non-profit organizations and government entities like the local school board. Jamie Johnson made a motion we accept and hire Brad Miller as the attorney for the MLAA board of directors. Second by Mark Shook Approved 7-0.

Jamie and Ron will order new emergency and business signs. \$1005.91. The highest reflective quality was ordered. Signs were 2 sided. Jamie looked for major businesses, and obvious landmarks. A motion was approved for up \$2000.00 for the sign project. 6 in favor 0 opposed 1 abstained.

Ron made a plea to improve the current crosswind runway and to make it a higher priority.

There being no other business, the meeting was adjourned at 8:58 PM.

Respectfully submitted,

DRAFT - COPY

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Mark S. Shook / Secretary MLAA